

Collection Notice – Storage Services

FORTKN OPCO Pty Ltd (ACN 650 693 968) (Fort Knox; we) is collecting your personal information so that we can:

- Provide self storage services, including facilitating bookings and ordering boxes;
- Carry out administrative functions, including answering queries and receiving your feedback;
- Communicate with you, your nominated alternate contact persons and any clients you refer to us;
- Manage your online enquiry and our storage relationship with you, including payment of bills.

We will also use the contact information details you have provided to send you marketing information and materials related to our services, including, where you have opted in, via email or other digital communications.

We generally collect personal information directly from you.

If you do not provide us with the personal information we have requested, we may not be able to provide you with services and assistance to the extent that they require us to collect, use or disclose personal information or provide you with the relevant employment opportunities.

We may disclose your personal information to our related bodies corporate, contractors providing services to us and to other third party service providers (such as information technology, computer and telecommunications service providers) we use in conducting our business. Some of these recipients may be located overseas; your personal information may be disclosed to countries including:

- New Zealand;
- the United States of America;
- the United Kingdom;
- Hong Kong;
- Singapore;
- India;
- Canada; and
- Luxembourg.

We may also disclose your personal information where we are required or authorised by Australian law to do so.

Further information about how we handle your personal information, including details about how you can access your information and how you can complain about a breach of the Australian Privacy Principles or the Privacy Act 1988 (Cth) (as well as how we will deal with any complaint) can be found in our Privacy Policy available at [click here](#).

You can contact us by getting in touch with our Privacy Officer, using the following details:

Privacy Officer
Fort Knox Self Storage
Suite 3 Level 3, 1-3 Como Street,
Malvern VIC 3144

Email: compliance@fkss.com.au

Collection Notice – Employment

FORTKN OPCO Pty Ltd (ACN 650 693 968) (Fort Knox; we) is collecting your personal information so that we can:

- Carry out administrative functions, including answering queries and processing your application for employment or engagement with us;
- Communicate with you in relation to your employment or engagement with us; and
- Any other activities which are reasonably necessary to manage our employment relationship with you.

We generally collect personal information directly from you. We may also collect personal information from third parties such as referees.

If you do not provide us with the personal information we have requested, we may not be able to provide you with services and assistance to the extent that they require us to collect, use or disclose personal information or provide you with the relevant employment opportunities.

We may disclose your personal information to our related bodies corporate, contractors providing services to us and to other third party service providers (such as information technology, computer and telecommunications service providers) we use in conducting our business. Some of these recipients may be located overseas; your personal information may be disclosed to countries including:

- New Zealand;
- the United States of America;
- the United Kingdom;
- Hong Kong;
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